

9270 Siegen Lane, Suite 104 Baton Rouge, LA 70810 Phone: (225) 768-1313 Fax: (225) 768-1314

Toll Free: (800) 554-1556 www.Laagencies.com

CONTRACTOR SURETY QUESTIONNAIRE

I. GENERAL BUSINESS INFORMATION

COMPANY NAME (as licens	sed):				
CONTACT:					
BUSINESS ADDRESS:		(Pos	t Office E	3ox, City, State & Zip Code)	
PHYSICAL ADDRESS:		(Stre	et, City,	State & Zip Code)	
PHONE:		FAX	(:		
Federal I.D. #:	Overnight S	Service Name:			
Yr. Business Started:	If Incorpora	ated, State/Yr.:	/	Overnight Serv	rice Acct. #:
Type of Business:	Corporation	Partnership		Sole Proprietorship	LLC
STATE CONTRACTOR LICE	NSES HELD BY Y	OUR COMPANY:			
STATE CLASSIFIC	CATION - TYPE OF	WORK			
Was there a predecessor firm	n?				
·					
		(If ye	s, descri	be)	
SUBSIDIARIES AND AFFIL	IATES:				
FIRM NAME		OWNERSHIP		TYPE OF BUSINE	SS & HOW RELATED
Has the firm or any of its owners ever failed in business or defaulted on any project?					(If Yes, attach specifics)
Has the firm, any owners or officers ever been adjudged bankrupt?					(If Yes, attach specifics)
Is the firm or any of its owners or officers currently involved in any litigation?					(If Yes, attach specifics)
Have any owners or office	rs ever been indict	ed or convicted of	a felon	y?	(If Yes, attach specifics)

PREVIOUS BONDING EXPERIENCE: Phone Number: 1. Previous Surety: Reason for Leaving: When? 2. Previous Surety: Phone Number: Reason for Leaving: When? _____ Have you ever had a bond request denied? (If Yes, Why?) OWNERS AND STOCKHOLDERS (LIST ALL, ATTACH ADDITIONAL PAGES IF NECESSARY): % Ownership: Position/Title:—— Name:----Home Address: _____ (Street, City, State & Zip Code) SSN: Date of Birth: Home Phone: Spouse's Name: _____ Occupation:_____ ************************************** Position/Title:_____ % Ownership: _____ Home Address: _____ (Street, City, State & Zip Code) SSN:____ Date of Birth: ____ Home Phone: _____ Spouse's Name: _____ Occupation:_____ ******************************* Position/Title: % Ownership: Home Address: _____ (Street, City, State & Zip Code) SSN:____ Date of Birth: ____ Home Phone: _____ Spouse's Name: Occupation: ************************************ Position/Title: % Ownership: Home Address: _____ (Street, City, State & Zip Code) Date of Birth: _____ SSN:____ Home Phone:

SSN:

Occupation:

Spouse's Name:

II. CONTINUITY

KEY PERSONNEL OTHER THAN OWNERS; PLEASE ATTACH RESUMES:

NAME	POSITION	YRS. EXPERIENCI
LIFE INSURANCE IN FORCE ON OWNERS AND/	OR KEY PERSONNEL:	
NAME OF INSURED	BENEFICIARY	AMOUNT (\$)
A		
Insurance Company:		
В.		
Insurance Company:		
C.		
IInsurance Company:		
Is there a buy/sell agreement in effect?		
How is it funded?		
What continuity provisions do you have in place for	the continuation of the company?	
Who will complete current projects should somethi	ng happen to the owners and/or other key employees?	
, , , , , , , , , , , , , , , , , , , ,	, , , , , , , , , , , , , , , , , , , ,	
Are there any benefits for them to do so?		
The there any penetro for them to do so:		

III. FINANCIAL INFORMATION

ACCOUNTING AND FINANCIAL:

On what basis are taxes paid?

What is your Fiscal Year-End?

How often are financial statements prepared?

Have operations been profitable since last statement date?

What type of accounting system do you use?

What percentage of your receivables are more than 60 days old (not including retention?)

JOB COSTING:

Are job cost records kept?

How often are they reviewed? Who reviews?

How often are they updated?

Are job cost records kept by project?

IV. WORK PROFILE

How much of your work is performed as (%):

General

Private Commercial:

Subcontractor

Private Residential:

What percentage of your work is normally subcontracted (%)?

What trades do you normally subcontract?

Are subcontractors required to bond back?

If no, how do you prequalify?

What trades do you normally undertake with your own forces?

What is the average breakdown of your firm's construction income (%)?

Governmental Agencies:
What is your average job size (\$)?

Single Bond Amount (\$): Work Program (\$)? Uncompleted Work on Hand (\$)?

Public Work:

What are your anticipated bond needs for the next 12 months? Number of Jobs at One Time:

Number of Jobs at One Time/Amount:

What is the largest job you expect to undertake during the next year (\$)?

What is your expected annual volume for next year (\$)?

What was your largest work program (Uncompleted work-on-hand) in the last 3 years?

Total Amount (\$): When (mo/yr): No. of jobs?

What has been your largest previous bonded job (\$)? Year:

Has the firm had major disputes or ever failed to complete a job on schedule? (If Yes, attach specifics)

LARGEST CONTRACTS	COMPLETED WITHIN THE PAST	THREE (3) YEARS:	
Job Description:		Contract Price (\$):	
Owner:		Contact Person & Phone #:	
Bonded?	Completion Date:	Gross Profit (\$)?	
*******	**********	*********	*********
Job Description:		Contract Price (\$):	
Owner:		Contact Person & Phone #:	
Bonded?	Completion Date:	Gross Profit (\$)?	
********	**********	*********	*********
Job Description:		Contract Price (\$):	
Owner:		Contact Person & Phone #:	
Bonded?	Completion Date:	Gross Profit (\$)?	
*******	*********	*********	*********
Job Description:		Contract Price (\$):	
Owner:		Contact Person & Phone #:	
Bonded?	Completion Date:	Gross Profit (\$)?	
LIST THREE (3) SUBCOL	NTRACTORS (OR CONTRACTORS	IF YOU ARE SURCONTRACTOR)	WHOM YOU DO BUSINESS
with:			
Name:			Phone #:
Address:			Filotie #.
Contact:			
Job:			
	*********	**********	*******
Name:			Phone #:
Address:			Thone ii.
Contact:			
Job:			
	*********	**********	********
Name:			Phone #:
Address:			
Contact:			
Job:			
LIST THREE (3) MAJOR	SUPPLIERS YOU DO BUSINESS W	/ITH:	
Name:			Phone #:
Address:			
Contact:			
Job:		ن د د د د د د د د د د د د د د د د د د د	ت د د د د د د د د د د د د د د د د د د د

·	or, if the application is by an individual primarily for personal purposes, or, if the
In addition to routine verification of information pertinent to the bond applied for application is for a bond primarily for the benefit of a corporation and the said a	
·	
This application consists of this instrument, the financial statement(s) and all ind the bond or bonds hereby requested, such financial statement and agreements	
This application consists of this instrument, the financial statement(s) and all ind	damnity, security and trust agreements signed by the annicant with regard to
Job:	
Contact:	
Address:	
Name:	Phone #:

JOD.	
Job:	
Contact:	
Address:	
Name:	

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.